



<b>Subject:</b>	Update on Issue – Proposal Community Consultation on renaming of Balfour Avenue Playground
<b>Date:</b>	7th October 2025
<b>Reporting Officer:</b>	Stephen Leonard, Director CNS
<b>Contact Officers:</b>	Edel Gowdy, Lead Officer OSS, Gary McNeill Lead Officer OSS, Eimear McCullough, Lead Officer OSS.

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.</b>	
Insert number <input type="checkbox"/>	
<ol style="list-style-type: none"><li>1. Information relating to any individual</li><li>2. Information likely to reveal the identity of an individual</li><li>3. Information relating to the financial or business affairs of any particular person (including the council holding that information)</li><li>4. Information in connection with any labour relations matter</li><li>5. Information in relation to which a claim to legal professional privilege could be maintained</li><li>6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction</li><li>7. Information on any action in relation to the prevention, investigation or prosecution of crime</li></ol>	
<b>If Yes, when will the report become unrestricted?</b>	
After Committee Decision	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
After Council Decision	
Sometime in the future	
Never	

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report/Summary of Main Issues</b>
1.1	At September's meeting of the People & Communities Committee an Issue was raised regarding the proposed community consultation in respect of the renaming of Balfour Avenue Playground and it was agreed that a report is to be submitted to a future meeting. This report outlines the decision-making process followed when considering this type of request.
<b>2.0</b>	<b>Recommendation</b>
2.1	Committee is requested to note this report.
<b>3.0</b>	<b>Main Report</b>
3.1	Council has never formally adopted a policy in relation to this matter. All requests are considered around the principles agreed in 2008 by the then Parks & Leisure committee (see Appendix One).
3.2	Any request to name or re(name) a parks or leisure facility must be made in writing to the Strategic Director of City & Neighbourhood Services. Appendix 2 includes a pro-forma a requestor is required to complete to demonstrate the proposed name change meets the required criteria. Appendix 3 provides more detailed information on the criteria. Officers will assess the information provided and bring a report to the People and Communities Committee which will make a recommendation on the proposed name change. Any committee decision on this matter would require approval at full Council.
3.3	If approved at full council, the requestor will then have to undertake a consultation with users and the local community to show that there is widespread support for the name change. Guidance on carrying out the consultation is included in Appendix 2. The requestor will have to cover the costs of carrying out the consultation.
3.4	Officers will assess the findings of any consultation and bring them to the People and Communities Committee. Officers will also carry out an equality screening of the proposed name change. The Committee will make a final decision on the proposed name change and this will require full Council approval.
3.5	If agreed the name of facility will be changed, the change will be permanent, and the requestor will bear the costs of any new signage.
3.6	<b>Financial and Resource Implications</b>

	None
3.7	<b>Equality or Good Relations Implications/Rural Needs Assessment</b> Officers will also carry out an equality screening of any proposed name change.
4.0	<b>Appendices - Documents Attached</b>
	<b>Appendix 1</b> Parks & Leisure Committee Report 2008 <b>Appendix 2</b> Decision Making process on a request to re(name) a Parks & Leisure Facility. <b>Appendix 3</b> Information Criteria

